

# **Honeywell Certified Installer Training Program**

## Training Facilities and Certification Policy

Revised May 2020

## Honeywell Certified Installer Training Program

When preparing to attend training please remember the following:

### **Register for Courses**

To enroll in Instructor-Led training, you must register in Discover. If you do not have an account, please register at [www.honeywelldiscovertraining.com](http://www.honeywelldiscovertraining.com).

### **Making Your Travel Arrangements**

Students are responsible for airfare, hotel, transportation, and meals. Travel arrangements should be made only after student has received a confirmation email indicating their status is "Registered." Because nearby hotels do not provide transportation to and from training facilities, it is recommended to secure a rental car for the duration of your training.

### **Atmosphere**

Students should come prepared to learn, which means cell phones should be placed on silent or vibrate and call interruptions should be kept to a minimum. If a student needs to take a call, please step out of the classroom as not to disturb others. Laptops are not required, but can be used on breaks, however Wi-Fi may not be available. Students are expected to conduct themselves in a professional manner, follow instructor's commands, and participate in topic discussions.

### **Lunch**

Honeywell will provide at least one hour for students to travel off site and enjoy a lunch of their choosing each full day of training. We ask that students return promptly at the time indicated by your instructor.

Trainings held at our Honeywell Learning Centers, which include Golden Valley, MN; Morris Plains, NJ; and Phoenix, AZ locations, will allow students to enjoy a lunch provided for them on site. Any dietary restrictions can be addressed at the start of class.

### **Breaks**

There will be several 10-minute breaks during training for students to conduct company/personal business that needs attending to.

### **Certification**

Students must attend the entire training and, in most circumstances, pass both a written and practical exam to obtain certification.

Certification is held by the individual and is valid for a period of two (2) years from the date that you successfully completed training. Certification renewal: some courses will have the option, prior to your two-year expiration, to renew your certification. There is an online recertification fee. Upon successful completion you will be re-certified for a period of two (2) additional years. After this four-year period, you will need to re-take the course. Certificates can be printed from the Honeywell Discover Site after student has completed training including any exams, and grades have been posted by the instructor, typically within 48 hours.

## Honeywell Training Facility Locations

### Golden Valley, MN



**Site Address:**

Golden Valley Learning Center  
1985 Douglas Drive  
Golden Valley, MN 55422



**Airport:**

Minneapolis-Saint Paul International Airport (**MSP**)  
Training facility is approximately 16 miles northwest of Minneapolis-Saint Paul International Airport in Minneapolis, MN.



**Golden Valley Area Hotel Information (order by distance from office):**

*Honeywell does not endorse any of these locations as a preferred vendor.  
Honeywell is only providing a list of the closest locations to our training facilities as a courtesy.*

**Holiday Inn Express & Suites Minneapolis (Golden Valley)**

6051 Golden Hills Drive, Minneapolis, MN 55417  
(763) 545-8300

This property is located approximately 2.7 miles south of our office.

**TownePlace Suites Minneapolis West/St. Louis Park**

1400 Zarthan Avenue S, St. Louis Park, MN 55416  
(952) 847-6900

This property is located approximately 3.2 miles south of our office.

**DoubleTree by Hilton Minneapolis-Park Place**

1500 Park Place Boulevard, Minneapolis, MN 55416  
(952) 542-8600

This property is located approximately 3.4 miles south of our office

**La Quinta Inn & Suites Minneapolis-Minnetonka**

10420 Wayzata Boulevard, Minnetonka, MN 55305  
(952) 541-1094

This property is located approximately 4.5 miles southwest of our office.

## Las Vegas, NV

**Site Address:**

Honeywell Regional Office  
2925 E. Patrick Lane Unit C  
Las Vegas, NV 89120

**Airport:**

McCarran International Airport (**LAS**)  
Training facility is approximately 1 mile east of McCarran International Airport in Las Vegas, NV.

**Las Vegas Area Hotel Information (order by distance from office):**

*Honeywell does not endorse any of these locations as a preferred vendor.  
Honeywell is only providing a list of the closest locations to our training facilities as a courtesy.*

**Hampton Inn & Suites Las Vegas Airport:**

6575 S. Eastern Avenue, Las Vegas, NV 89119  
(702) 647-8000

This property is located approximately 1.2 miles southwest of our office.

**La Quinta Inn & Suites Las Vegas Airport South:**

6560 Surrey Street, Las Vegas, NV 89119  
(702) 492-8900

This property is located approximately 1.6 miles southwest of our office.

**Courtyard Las Vegas Henderson/Green Valley:**

2800 N. Green Valley Parkway, Las Vegas, NV 89014  
(702) 434-4700

This property is located approximately 2.1 miles southeast of our office.

**DoubleTree by Hilton Hotel Las Vegas Airport**

7250 Pollock Drive, Las Vegas, NV 89119  
(702) 948-4000

This property is located approximately 3.5 miles southwest of our office.

## Louisville, KY



**Site Address:**

Honeywell Corporate Office  
9901 Linn Station Rd  
Louisville, KY 40223



**Airport:**

Louisville International Airport (**SDF**)  
Training facility is approximately 15 miles east of Louisville International Airport in Louisville, KY.



**Louisville Area Hotel Information (order by distance from office):**

*Honeywell does not endorse any of these locations as a preferred vendor. Honeywell is only providing a list of the closest locations to our training facilities as a courtesy.*

**Hawthorn Suites by Wyndham**

11762 Commonwealth Drive, Louisville, KY 40299  
(502) 261-0085

This property is located approximately .9 mile north of our office.

**Hilton Garden Inn Louisville East**

1530 Alliant Avenue, Louisville, KY 40299  
(502) 297-8006

This property is located approximately 1.4 miles north of our office.

**La Quinta Inn & Suites Louisville**

1501 Alliant Avenue, Louisville, KY 40299  
(502) 267-8889

This property is located approximately 1.4 miles north of our office.

**Holiday Inn Express & Suites**

1620 Alliant Avenue, Louisville, KY 40299  
(502) 240-0035

This property is located approximately 1.5 miles north of our office.

## Morris Plains, NJ



**Site Address:**

Morris Plains Learning Center  
115 Tabor Road  
Morris Plains, NJ 07960



**Airport:**

Newark Liberty International Airport (**EWR**)  
Training facility is approximately 25 miles northwest of Newark Liberty International Airport in Newark, NJ.



**Morris Plains Area Hotel Information (order by distance from office):**

*Honeywell does not endorse any of these locations as a preferred vendor. Honeywell is only providing a list of the closest locations to our training facilities as a courtesy.*

### **Candlewood Suites Parsippany-Morris Plains**

100 Candlewood Drive, Morris Plains, NJ 07950  
(973) 984-9960

This property is located approximately 1.2 miles north of our office.

### **Residence Inn Parsippany**

3 Gatehall Drive, Parsippany, NJ 07054  
(973) 984-9913

This property is located approximately 2.8 miles northeast of our office.

### **Hilton Parsippany**

1 Hilton Court, Parsippany, NJ 07054  
(973) 267-7373

This property is located approximately 3.1 miles northeast of our office.

### **Hyatt House**

1 Ridgedale Avenue, Whippany, NJ 07981  
(973) 605-1001

This property is located approximately 4.4 miles east of our office.

## Oak Creek, WI



**Site Address:**

Honeywell Corporate Office  
135 W. Forest Hill Avenue  
Oak Creek, WI 53154



**Airport:**

Mitchell Field Airport (**MKE**)  
Training facility is approximately 4.5 miles south of Mitchell International Airport in Milwaukee, WI.



**Oak Creek Area Hotel Information (order by distance from office):**

*Honeywell does not endorse any of these locations as a preferred vendor. Honeywell is only providing a list of the closest locations to our training facilities as a courtesy.*

**La Quinta Inn Milwaukee Airport/Oak Creek**

7141 South 13<sup>th</sup> Street, Oak Creek, WI 53154  
(414) 762-2266

This property is located approximately 2.5 miles northwest of our office.

**Candlewood Suites Milwaukee**

6440 South 13<sup>th</sup> Street, Oak Creek, WI 53154  
(414) 570-9999

This property is located approximately 3.5 miles northwest of our office.

**MainStay Suites Milwaukee Airport**

1001 West College Avenue, Oak Creek, WI 53154  
(414) 571-8800

This property is located approximately 3.5 miles northwest of our office.

**Staybridge Suites Milwaukee Airport South**

9575 South 27<sup>th</sup> Street, Franklin, WI 53132  
(414) 761-3800

This property is located approximately 3.5 miles southwest of our office.

## Phoenix, AZ



### Site Address:

Phoenix Learning Center  
1944 East Sky Harbor Circle North  
Phoenix, AZ 85034



### Airport:

Phoenix Sky Harbor International Airport (**PHX**)  
Training facility is approximately 1 mile west of Phoenix Sky Harbor International Airport in Phoenix, AZ.



### **Phoenix Area Hotel Information (order by distance from office):**

*Honeywell does not endorse any of these locations as a preferred vendor. Honeywell is only providing a list of the closest locations to our training facilities as a courtesy.*

### **SpringHill Suites Phoenix**

802 East Van Buren Street, Phoenix, AZ 85006  
(602) 307-9929

This property is located approximately 1.9 miles northwest of our office.

### **Holiday Inn Express & Suites Phoenix Downtown-Ballpark**

620 North 6<sup>th</sup> Street, Phoenix, AZ 85004  
(602) 452-2020

This property is located approximately 2.4 miles northwest of our office.

### **Courtyard Phoenix Airport**

2621 South 47<sup>th</sup> Street, Phoenix, AZ 85034  
(480) 966-4300

This property is located approximately 5.2 miles east of our office.

### **Hilton Phoenix Airport**

2345 South 47<sup>th</sup> Street, Phoenix, AZ 85034  
(480) 894-1600

This property is located approximately 5.2 miles east of our office.



## Miami, FL (Office Permanently Closed)

**Site Address:**

Honeywell Office  
9315 NW 112<sup>th</sup> Ave  
Medley, FL 33178

**Airport:**

Miami International Airport (**MIA**)  
Training facility is approximately 15 miles of the Miami International Airport

### **Miami Area Hotel Information (order by distance from office):**



*Honeywell does not endorse any of these locations as a preferred vendor.  
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as a courtesy.*

#### **Courtyard by Marriott Miami West/FL Turnpike**

11580 NW 105<sup>th</sup> St, Miami, FL 33178

(305) 500-9600

This property is located approximately .9 mile of our office.

#### **Residence Inn by Marriott Miami West/FL Turnpike**

11500 NW 105<sup>th</sup> St, Miami, FL 33178

(305) 500-9800

This property is located approximately .9 mile of our office.

#### **Element Miami Doral**

3285 NW 107<sup>th</sup> Ave, Doral, FL 33172

(786) 272-7250

This property is located approximately 4.8 miles of our office.

## Duluth, GA



### Site Address:

Honeywell Office (770-689-0728)  
3079 Premiere Pkwy., Suite 110  
Duluth, GA 30097



### Airport:

Hartsfield – Jackson Atlanta International Airport (**ATL**)  
Training facility is approximately 37.7 miles of the ATL Airport

### **Duluth Area Hotel Information (Approx. 1-2 miles from office):**



*Honeywell does not endorse any of these locations as a preferred vendor.  
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as a courtesy. Rates are subject to change with no prior notification*

#### **Holiday Inn Gwinnett Center**

6310 Sugarloaf Parkway, Duluth, GA, 30097  
(770) 476-2022

Ask for the Honeywell rate - \$91, includes breakfast. On-site restaurant serves breakfast and dinner. Complimentary shuttle service to and from Honeywell. Please notify front desk upon arrival if you will be using the shuttle.

#### **Residence Inn by Marriott Atlanta NE / Duluth Sugarloaf**

1940 Satellite Blvd., Duluth, GA, 30097  
(770) 814-2929

Ask for Honeywell rate - \$119, plus tax (Studio suite). Includes hot breakfast buffet. Complimentary shuttle to and from Honeywell. Please notify front desk upon arrival if you will be using the shuttle. All rooms are equipped with a full kitchen.

#### **Courtyard by Marriott – Atlanta / Duluth Sugarloaf**

1948 Satellite Blvd., Duluth, GA, 30097  
(770) 662-6427

Ask for Honeywell rate - \$114, plus tax – Standard King / Double Queen room. Breakfast NOT included. Complimentary shuttle to and from Honeywell. Please notify front desk upon arrival if you will be using the shuttle.

#### **Hampton Inn - Sugarloaf**

6010 Sugarloaf Parkway, Lawrenceville, GA 30043  
(678) 407-0018

Ask for the Honeywell rate - \$101 (plus 13% tax) traditional room  
Complimentary hot breakfast included. Complimentary shuttle service to and from Honeywell. Please notify front desk upon arrival if you will be using the shuttle.

## Northford, CT



### Site Address:

Honeywell Office (203-484-7161)  
12 Clintonville Road  
Northford, CT 06472



### Airport:

Hartford Bradley Airport (**BDL**)  
Training facility is approximately 45 miles of the BDL Airport

### **Northford Area Hotel Information (Approx. 1-2 miles from office):**



*Honeywell does not endorse any of these locations as a preferred vendor. Honeywell is only providing a list of the closest locations to our training facilities as a courtesy. Rates are subject to change with no prior notification*

#### **Fairfield Inn by Marriott– Wallingford**

100 Miles Drive, Wallingford, CT 06492  
(203) 284-0001

Ask for the **Honeywell Rate - \$74**. Rate includes full hot and cold buffet breakfast. This hotel offers shuttle service. Make arrangements with the front desk.

#### **Best Western Plus North Haven**

201 Washington Ave., North Haven, CT 06473  
(203) 239-6700

Ask for the Honeywell Rate - \$85 Rate includes full breakfast buffet. This hotel offers shuttle service. Make arrangements at the front desk.

#### **Hilton Garden Inn –Wallingford**

1181 Barnes Road, Wallingford, CT 06492 (203) 284-0000  
Ask for the Honeywell Rate - \$109 (Client ID N0670330)

This hotel does not currently offer shuttle service.

#### **Marriott Courtyard –Wallingford**

600 Northrop Road, Wallingford, CT 06492  
(203) 284-9400

Ask for the Honeywell Rate - \$123

This hotel offers complimentary shuttle. Make arrangements at the front desk.

#### **Hawthorn Suites by Wyndham – Meriden**

1151 East Main Street, Meriden, CT, 06450  
(203) 379-5048

Ask for the Honeywell Rate - \$62 Rate includes full hot breakfast & free Wi-Fi. Shuttle service can be arranged upon request.

## Pasadena, TX

**Site Address:**

Honeywell Office (203-484-7161)  
9401 Bay Area Boulevard, Building 2, Suite 400  
Pasadena, TX 77507

**Airport:**

William P. Hobby Airport (**HOU**)  
Training facility is approximately 16 miles of the HOU Airport

**Pasadena Area Hotel Information:**

*Honeywell does not endorse any of these locations as a preferred vendor.  
Honeywell is only providing a list of the closest locations to our training facilities  
as a courtesy.*

**Spring Hill Suites**

2120 NASA Parkway  
Seabrook, TX 77586  
(281) 474 -3456

**LaQuinta Inn & Suites Webster**

520 W Bay Area Blvd.  
Webster, TX 77598  
(281) 326-7300

**Hilton Inn Express Space Center/Clear Lake**

900 Rogers Court  
Webster, TX 77589  
(281) 316-9750

**Hampton Inn Houston NASA**

3000 NASA Road 1  
Seabrook, TX 77586  
(281) 332-6284